



Item No
9 ii

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Kennet Valley Village Hall		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 – Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Marlborough Area Board
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To take out obsolete heating equipment and replace with a new more efficient and economical system
Where will your project take place?	The Kennet Valley Village Hall itself
When will your project take place?	Scheduled for December 2010
How many people will benefit from your project?	All users of the Village Hall
How does your project demonstrate a direct link to the community plan for your area?	It encourages community activities within the Kennet valley villages of East Kennett, West Overton, Lockeridge and Fyfield
Please provide a reference/page no.	7.6/19

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The maintaining of traditional values within the village environment and to get local people together to enjoy community, cultural and social activities

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The project itself is to replace both lighting and heating, the lighting system has just been installed and was paid for out of the hall's own funds. Professional advisors had established clearly that the present heating system was both obsolete and uneconomical to run. Already some units were beyond economic repair. The trustees investigated the whole subject of renewable energy before abandoning the concept in favour of a Quartz Halogen system. A village hall is erratic in useage and heating the hall fabric itself cannot be an economical option. Professional advice was therefore to heat the people themselves rather than the air itself. The new system will be both more economical to run and be more flexible and therefore more controllable for users of the hall who require heat the instant they arrive for their function and therefore cannot wait for a build up of heat that would be necessary with other systems. This facility will encourage more use of the hall by all types of organisation thus subsidiizing costs in favour of local community organisations.

Any other information about your project.

This whole project had been costed based on a likely grant of circa £5000 from Community Foundation for Wiltshire and Swindon. The actual grant received was £2000. Therefore we are seeking match funding from MAB and will find the balance from our reserves. Also note when looking at our financial report that the cost of the Lighting part of the project, ie £1508.4 has to be funded from the quoted Cash Funds.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off capital project. The Hall cash funds are there to provide future maintenance of the hall's equipment and fabric

If you were not awarded the full amount requested, what would be the impact on your project?

The project would need to be postponed until further outside funding could be found. This would also mean a higher cost as all our plans are geared to completing the project in 2010 so we don't incur the new VAT rate that will apply from January 2011

How will you know whether your project has made a difference in the community?

Because of the considerable improvements made to the hall during the last five years the popularity of the hall has increase [WC are now regular users]. A further improvement as planned can only enhance the hall's reputation even further. The more hirings the hall receives the more we can subsidise the local community organisations that use the hall.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Community Foundation for Wiltshire and Swindon

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: July 31st 2010

Month:

Year:

A - Total income:

£13459

B - Minus total expenditure:

£13496

Surplus/deficit for year: (A minus B)

£[37]

Free reserves held:

£8197

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Take out existing heaters	£	Own fundraising/reserves	C	£794
Take out existing wiring	£			£
Supply new wiring	£	Parish/town council		£
Install 8 new heaters etc	£			£
Install 4 new controller etc	£	Trusts/foundations		£
Total cost inc VAT	£4,794	CommFound for Swindon&Wilts	C	£2,000
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£4,794	Total Project Income		£2,794

Total project income B	£2,794
Total project expenditure A	£4,794
Project shortfall A – B	£2,000
Award sought from Wiltshire Council Area Board	£2,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations' bank account e.g. current	Kennet Valley Hall [Current A/C]

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The aim of the village hall trustees is to integrate all socio economic sectors within the community area

b) How does your project work to promote inclusion, participation and good community relations?

As a/ but our aim is also to help the less affluent local community organisations by subsidised charges

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/10/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team